

Live Internal Vacancies: 16/02/18

If you would like to apply for a UK vacancy, please submit a copy of your most recent CV together with a covering letter, stating why you have shown interest in the position and how you match the competencies of the role to ukhrteam@advantageresourcing.com

Job Title	Replacement / New Hire?	Location	Team	Ideal Candidate	Hiring Manager
2 * 360 Consultants	New Hire	Crone Corkill - West End	Temps	We are looking for a consultant or senior consultant to join our team. Ideally you will be from a business support or secretarial recruitment background but provided you have a track record of success and can show commitment to delivering a quality service to both candidates and clients alike, we are open to previous sector experience.	Stephanie McCleery
2 * 360 Consultants	Replacement	Crone Corkill – City	Perms	Consultant preferably with strong sales ability – to develop a hot/warm desk. We are looking for someone who is motivated, is able to work in a process driven environment and is used to business development as well as account management.	Abby Penn
360 Consultant	New Hire	Crone Corkill – City	Temps	360 Consultant preferably with a temps background with strong sales ability – to develop a hot/warm desk. We are looking for someone who is motivated, is able to work in a process driven environment and is used to business development as well as account management. We are flexible on background and industry experience.	Abby Penn
Trainee Consultant	New Hire	Reading	AR – Thames Valley	Must be target and KPI driven and have the ability to manage time and workload efficiently. Ideally a background in recruitment/resourcing.	Andrew Normile
Senior Consultant	New Hire	Reading	AR – Thames Valley	We are looking for a Senior Consultant to join our team. Candidates must have a proven track of consistent billings and winning new business. We will consider candidates from other disciplines.	Andrew Normile

Consultant	New Hire	City	Professional 360 South	We are looking for a Senior Consultant to join our team working an Operations desk. Candidates must have a proven track of consistent billings and winning new business. We will consider candidates from other disciplines.	Jenine Ward
Trainee Consultant	New Hire	City	Banking – 360	We are looking for someone with strong sales ability to develop a warm desk. Must show the ability to record consistent billings and winning new business. Ideally with experience from an HR sector although other disciplines will be considered.	Jenine Ward
Accounts Coordinator	Replacement	Basingstoke	COG	Responsible for issuing all client contracts, the input of timesheet data for the payroll team to action, for resolving contractor queries with onsite colleagues and for the accounting communication between the company and clients, suppliers and contractors. You should have excellent communication skills, both written and verbal, be highly organised, keen attention to detail, strong customer service skills and knowledge of Microsoft Office. Knowledge of Vendor Management Systems would be beneficial.	Caity Brewin
MI / BI Analyst	Replacement	Basingstoke	BI & Projects	This role will produce monthly, quarterly and annual MI for all xPO accounts ensuring quality and data integrity are met as well as pro-actively identifying continual improvements ensuring process efficiencies at all times. You will have advanced knowledge of Excel and PowerPoint and knowledge of a VMS/CRM would be desirable. You must have strong problem solving and analytical skills, good stakeholder management experience, excellent attention to detail and the ability to present complex information clearly.	Ben De Wulf
Technical Support Engineer	Replacement	Basingstoke	I.T	You will provide daily technical support for all external and internal clients associated with the Advantage group of companies. The technical support required will cover first and second line support and all applications used by the clients. The role requires a person that works to a professional standard at all time and is proactive in their approach of supporting client's needs with IT. The hours covered will be between 8:00am-6:00pm on a split shift rotation.	Maroof Malik

Receptionist / Administrator	Replacement	City	Reception / Admin	An entry level role to provide front of house reception cover and ensure the highest standards of client and candidate care at all times. To provide daily administrative support to the sales teams in the most effective and timely manner, ensuring that all client and candidate led services are met within the required timeframes.	Katie Postiglione
Accounts Coordinator	New Hire	Sale	Delivery	Responsible for managing all contractors within allocated key accounts. This person will have strong experience of handling contractor queries, processing extensions, timesheet issues, compliance updates and requirements while being responsible for tracking current contractor numbers, new starters and leavers. Previous experience of a VMS/CRM and excel is desirable.	Laura Pearson